

JUDGE FROST' S DO' S AND DON' T' S

DO be on time, be prepared.

DO stipulate undisputed matters unless you have a good faith basis not to do so.

DO apologize when appropriate.

DO keep the Golden Rule: "Do unto others as you would have them do unto you."

DO maintain a healthy sense of humor.

DO treat the Court with courtesy and respect - stand when addressing the Court; say, "Your Honor."

DO treat opposing counsel with courtesy and respect.

DO treat witnesses with courtesy and respect.

DO treat Court personnel with courtesy and respect, i.e., bailiffs, secretaries, clerks, and court reporters. They are part of the administration of justice.

DO be careful what you say about the Court outside the courtroom.

DO preserve your independence - advise against and refuse to undertake unreasonable actions.

DO promote settlement and alternative dispute resolution.

DO make personal courtesy and professional integrity the hallmarks of your advocacy.

DON' T abuse discovery by using it to harass or increase costs.

DON' T obstruct or unnecessarily oppose discovery.

DON' T seek default or dismissal without notifying opposing counsel.

DON' T write letters to the Court.

DON' T engage in ex parte communications.

DON' T take yourself too seriously.

DON' T seek sanctions lightly.

DON' T refuse to grant reasonable requests for extensions.

DON' T reflect the ill feelings of your clients. Be objective. Zealous advocacy does not include rude, abrasive, hostile, or patronizing behavior.

DON' T ask irrelevant questions to embarrass, degrade, or intimidate a witness.